

**Safe Sanctuary 102 Test**  
**Gethsemane United Methodist Church**

**What Do We Report?**

1. If a child or youth is injured due to an accident, what should a worker do?
  - a. Administer first aid and immediately file an Accident Report
  - b. Only file an accident report if the injury requires medical attention
  
2. What is the purpose of an Incident Report?
  - a. To document and stop any inappropriate behavior
  - b. To notify appropriate people and agencies as directed by the Incident Report
  - c. d. All of the above
  
3. What is an appropriate response to a child or youth who tells you he or she is being abused?
  - a. Promise you won't tell
  - b. Question the validity of the report
  - c. Ask questions that can be answered "yes" or "no"
  - d. Believe the child, avoid overt reaction, promise you will get help, document using the Report of Suspected Abuse form and follow the directions in the reporting form.
  
4. If you suspect a child or youth has been abused you should
  - a. Ignore your suspicion, because it's probably not happening.
  - b. Discuss your suspicions with close friends before you decide to report
  - c. Discuss your suspicions with staff immediately.
  - d. Wait until you are sure before you report suspicions of abuse.
  
5. Where can you find forms for accidents, incidents or suspected abuse?
  - a. From church staff
  - b. From the Chair of the Safe Sanctuary Committee
  - c. All of the above

**General Operating Procedures**

6. According to the three to six-month rule, anyone who works with a minor *must* be a church member
  - a. True
  - b. False
  
7. The two adult rule requires that two unrelated adults be present when working with minors. If a second adult is not available,
  - a. cancel the class
  - b. work with the door open
  - c. try to get a second person to help, if one is not available cancel the class

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8. All persons age over the age of 18 may work with children and youth.
- a. True
  - b. False
9. Why do we ask that children be picked up by parents or family rather than allowing children to leave a program by themselves?
- a. Unattended children are always trouble
  - b. They might get lost
  - c. To avoid a child being in a situation he or she is not mature enough to handle

**Ministry Specific**

10. During church services and the Sunday school hour only family, paid staff, and safe sanctuary volunteers should be in the children's area of the church.
- a. True
  - b. False
11. The Potty Policy requires that preschool children ....
- a. are completely potty trained before they participate in programs
  - b. may not be helped by an adult other than the child's parent
  - c. perform potty activities as independently as possible, but may be helped by an adult if another adult is present
12. Why is it unwise to send elementary children to the restroom alone?
- a. They'll play around and plug up the plumbing
  - b. We can't guarantee their safety
  - c. They won't return to the room in a timely fashion

**Older Children & Youth**

13. When taking older children or youth off-site,
- a. Make them promise to behave
  - b. Make sure gender ratios of male and female chaperones is in line with ratio of participants
  - c. Make sure trip leaders have parent contact information for each participant
  - d. b and c
14. Overnight sleeping arrangements of males and females is dictated by location
- a. True
  - b. False
15. Transporting children or youth to an offsite program in private vehicles is permitted as long as
- a. A teen is not driving
  - b. At least an additional adult or youth participant is in the vehicle (2 unrelated adults, or 1 adult and at least 2 youth)

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- c. You have a driving background check on the adult driver
  - d. All of the above
16. What is it about our facility that allows children to be so vulnerable?
- a. It's an open facility
  - b. It's a busy place 7 days a week
  - c. Both
17. In all programs for persons younger than 18 years of age, what should all adult leaders take time to teach program participants?
- a. Rules regarding safety measures
  - b. Ways to protect their own personal safety
  - c. Definitely both